

South Plains College*“SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT’S LIFE”***Course Syllabus for READ 0303 + EDUC 1100 – Fall 2023****Class meets from 9:30am-10:45am, Tuesdays and Thursdays, room TA 221****Course can be accessed on Blackboard, or by going to southplainscollege.blackboard.com****Instructor Contact and Office Hours****Instructor:** Dr. Erika M. Warnick, Professor in College Literacy and Education**Email:** ewarnick@southplainscollege.edu**Phone:** 806-716-2238**Office Location:** Room 306 – Teaching and Learning Center, Third Floor, Levelland Campus Library**Classroom Location:** room TA 216 – Second Floor, Technical Arts Building, Levelland Campus**Office Hours**

- Mondays (face-to-face): 8:30am-9:30am; 2:30-3:30 pm
- Tuesdays (face-to-face): 8:30-9:30 am; 1-2:30 pm
- Wednesdays (via Zoom): 8:30am-9:30am; 2:30-3:30 pm
- Thursdays (via Zoom): 8:30-9:30 am; 1-2:30 pm
- Fridays: 9:00am-noon (by appt; via Zoom and face-to-face)

****If you need to meet with me via Zoom on Monday or Tuesday during office hours, please email me so we can schedule that!**

You may also come by my office on Wednesday and Thursday during office hours!

Required “Touch-base” Meetings with Dr. Warnick

ALL students will meet with me in-person during certain weeks of the course. You get a 100 for meeting with me!

These **TENTATIVE** dates are weeks 5 and 15. A sign-up link will be created and posted in the weekly module. These meetings are **REQUIRED** and designed to review your class performance with me!

Meetings with A Tutor

All students can meet with our tutors at SPC (or tutors through tutor.com). From time to time, and based on a student's performance in the class, Dr. Warnick may require the student to meet with a tutor. Additionally, anytime you meet with a tutor, you will receive extra credit towards participation/discussion.

Required Materials for Class

1. **FREE OER Textbook!** You will receive a digital chapter each week in the course.

Additional, Required Course Material:

1. Dedicated access to a computer WITH Wifi to complete assignments in Blackboard, attend Zoom sessions, and create, revise, and submit papers.
2. A place where you can listen and participate in Zoom meetings/sessions
3. 3-ring binder with loose paper
4. Highlighters, pens, pencils
5. Jump/flash drive to save papers
6. Word processing software (Word, Google Docs). NO Pages for Macbook users. I cannot accept Pages documents. MacBook users: you will need to save your Pages documents a Word or PDF documents before submitting any homework or reflections.

Class Descriptions/Learning Outcomes

READ 0301 Course Description and Learning Outcomes:

Development of reading and higher-order thinking skills necessary for college readiness.

Upon successful completion of this course, students will:

- Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
- Comprehend and use vocabulary effectively in oral communication, reading, and writing.
- Describe, analyze, and evaluate information within and across a range of texts.
- Identify and analyze the audience, purpose, and message across a variety of texts.
- Describe and apply insights gained from reading a variety of texts.

EDUC 1100 Course Description:

Learning Frameworks: A study of the research and theory in the psychology of learning, cognition, and motivation; factors that impact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the

introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners.

Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned.

Course objectives: In this course, students will learn:

- To assume responsibility for choices made, decisions derived and actions taken, including ownership of their college education;
- To develop an attitude of success towards tasks and challenges in college and in life;
- To develop the behavior of regular classroom attendance and participation;
- To identify personal strengths and weaknesses;
- To create and implement a plan to transform weaknesses into areas of competence;
- To manage college stressors;
- To implement cognitive and metacognitive strategies that will lead to improved academic performance in college;
- To utilize campus resources, including the library and the Teaching and Learning Center;
- How to contact their major advisor and develop a degree plan for achieving goals at South Plains College

Course Evaluation

****This is a corequisite/joined class. Therefore, the grade earned in READ 0301 will be the same grade awarded in EDUC 1100 and vice versa.****

****A grade of C or better will need to be earned to move on to the next course (or a 12.1 or higher on the Nelson-Denny post-test reading assessment).****

The grades you receive on your assignments, quizzes, homework, digital work, drafts, revisions, papers, and participation activities are indicators of your progress toward college-level reading and writing. Students will be asked to keep an ongoing record of these grades. Additionally, **it is each student's responsibility** to continually monitor academic progress posted in each student's grade book on Blackboard.

Grades are determined by the following scale:

- 90-100 = A
- 80-89 = B
- 70-79 = C
- 60-69 = D
- 0-59 = F

****I only round up to the next whole number when a student's final average is at a .5 or higher. Example: a 79.6 = 80.**

Grade Breakdown for Class

Two Reflection Papers	25% of grade Paper #1 = 10% Paper #2 = 15%
Weekly Reading and Writing Activities (includes discussions, journals, assessments, video notes, out-of-class work/homework)	50% of grade
Participation (includes in-class activities, participation, and "touch-base" meetings)	10% of grade
Final Reading Assessment	15% of grade

Extra Credit/Attendance/Drop Policy

You should plan on attending every class, every week! We do a variety of hands-on lessons that cannot be replicated online and cannot be made up.

Extra Credit – You are in charge of your extra credit this semester! For each class you attend, you will receive 10 points that day (towards extra credit!) You have the opportunity to earn up to 240 extra credit points!

If you are out, you will not earn 10 points that day. However, some days will be considered "double-points days," so you could make up missed points if you are in class on a double-points day!

You can also earn additional points throughout the semester!!**

Extra Credit Rules:

- Attending class means you are present, not on your phone, not listening to music, and not late!
- Only students present that day (not late, not absent) **at the time of the announcement** will receive extra credit points that day.
- If you are absent and/or consistently late to class, then you will not receive your extra credit points that day.

**Throughout the semester, I will offer opportunities for students to make up/earn extra coins.

I rarely drop students from courses. Only in extreme cases (i.e., foul language, inappropriate behavior, inappropriate comments) will you be dropped. Therefore,

please make sure that you withdraw from the course if you are not succeeding in the class! You will be dropped from the class if you have not attended class and/or submitted an assignment or discussion post by the 12th class day of the semester (September 13, 2023).

Attendance, COVID, and Class Policies

Attendance is an incredibly important part of your success as it gives you the chance to ask questions and actively participate. Being physically present is calculated into your final grade partly through the participation score, and being actively involved will definitely impact your grade through you learning the material more deeply and thus being more successful on assignments. Any student who has missed a significant number of classes will be encouraged to drop the course, especially if they haven't contacted me to explain their situation and have missed a significant amount of course work.

You may be dropped from the course if I believe the objectives of the course cannot be met due to your lack of participation, attendance, and/or lack of completed assignments. If you have excessive absences, I will try to contact you. If you have excessive absences and you do not respond to my attempts to contact you, you will be withdrawn from the course with a grade of X. You will be dropped from BOTH READ and EDUC corequisite sections.

COVID Policy

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or get tested for COVID-19:

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Students, faculty, and staff who test positive for COVID-19 will be required to quarantine for a 10-day period. If students, faculty, or staff test positive for COVID-19, they should contact their healthcare provider immediately to determine appropriate healthcare treatments, and they should contact DeEtte Edens to evaluate their quarantine requirements. Students should also contact their instructor to notify them they will be quarantined and to receive instructional guidance from their instructor.

Please notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or 806-716-2376.

Classroom Policies

Please treat others in the class with the same respect with which you expect to be treated. Conduct yourself in a professional manner at all times. Students who disrupt the learning environment will be asked to leave the class, and/or dropped from the course.

Be prepared for class!!!! Being prepared means:

- Bringing required materials to EVERY class
- Reading the materials **BEFORE** class
- Completing assignments/quizzes/homework **BEFORE** class:
 - If I see a student completing homework, assignments, or quizzes in class, during class time, that assignment will not be accepted.
- Listening to others and participating.
- Using cell phones for class purposes, not social purposes.

If the instructor deems a student unprepared in any manner, that student will be asked to leave the class, which will result in an absence for that day. If the student is continually unprepared for class in any way, that student may be dropped from the course and/or being reported to the Dean of Students' Office.

Online Behavior/Discussion Board "Netiquette"

It is expected that you will use professional language, free from slang or profanity, in the discussion board, journal prompts, collaborative exercises with students (e.g., Zoom groups, wiki's etc.), and with any correspondence with the professor. There may be times when you agree with some people or disagree with others; that is OK in a discussion!! The important thing is to communicate in a professional, respectful manner. Also, you are expected to keep all posts related to the topic being discussed that week. Any communication, whether written or verbal, that is discriminatory in nature will not be tolerated and will be dealt with immediately. This could result in being withdrawn from the course, and/or being reported to the Dean of Students' Office.

***Grading Policy/Uploading Assignments/Blank Documents ***

- You are expected to submit quality, college-level work, free from errors and slang, on the date on which assignments are due (please see an overview course schedule and Blackboard modules).
- You are expected to keep all material from the class during the course of the semester.
- Grades are updated weekly and entered into the Blackboard grade book.

- It is the student's responsibility to monitor their grades and progress.
- Normal turnaround time for grading is two weeks (generally sooner).

- ******IMPORTANT!!!**** Please ONLY upload essays in PDF or Word versions!** I WILL NOT accept any assignments in Pages (or software programs other than Word, Google Docs, or PDFs). Blackboard and Turnitin cannot "read" this software!
 - A grade of 0 will be entered in the grade book for any document in a format in which I cannot download/edit/read, which includes Pages for Mac users.
- Please upload assignments through the assignment link (unless otherwise noted).
 - I am not responsible for lost or misplaced assignments, or assignments that are awarded a 0, because they were uploaded to the wrong area.
- If you submit a blank document, this will be considered a 0. You will be able to resubmit any assignments within 1 day of the assignment deadline (with the exception of essays and drafts).
 - I am not responsible for paper/homework that is not attached when submitting an assignment.

Late Work Policy

- **No exams or discussion board posts will be accepted/administered late** without written permission from the instructor. You will need to email me BEFORE an exam deadline, not afterward, if you would like me to consider any extension due to an unforeseen circumstance.
- **For assignments/homework ONLY, you will be allowed to submit assignments up to 1 day late.** I will send you a reminder that will be emailed to your SPC email. You will have until the following day (11:59 pm, CST) to submit the missing assignment. After that, a grade of 0 will be recorded in the grade book. This does not apply to discussion boards or exams.

If a student is dealing with an unforeseen circumstance (e.g., a death in the family, an illness), **the student should contact the instructor immediately, before the due date of an assignment.** The instructor reserves the right to request appropriate written documentation (e.g., doctor's note). Please do not assume that the instructor will change the date of an assignment, or extend the date, due to an unforeseen circumstance. *It is only at the instructor's discretion that due dates may be amended or extended.* If a date is changed, it will only be

changed/amended/extended once. After that, a grade of 0 will be given for additional missed assignments.

Assignment Policies/Requirements

- You will receive a **set of specific instructions** for **each assignment**, as well as the rubric, which will be used to grade your weekly reading assignments.
- Unless otherwise noted, all assignments should be typed in Word, Google Docs, or saved and uploaded as PDFs.
- REMINDER!!! Assignments will ONLY be accepted in Microsoft Word and PDF versions, uploaded through Blackboard and Turnitin.

Discussion Board Requirements

Discussion Board Requirements

Initial post, 100 words, due by Thursday, 11:59pm – worth up to 50 points
You will have until Sunday of that week (11:59pm) to post one additional reply (50 words) to another classmate – worth up to 50 points
You will be in a small group; you will be interacting with the professor and other classmates.
Grading: <u>Grade is based on length, quality, and timeliness</u> . Posts that add to discussion, question things, solve issues, apply concepts, answer every part of the question, and use examples from the book and other sources are considered “A” posts.

Plagiarism and Cheating

Students are expected to do their own work on all projects, quizzes, assignments, digital homework, exams, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant.

****Please do not, under any circumstances, turn in a paper, whether whole or in part, that is not your own. Please see the information below related to plagiarism and cheating.****

What is Plagiarism?

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail-order term paper mill;
2. Turning in a paper/project/assignment that someone else completed for you;
3. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
4. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
5. Missing in-text citations.
6. Taking an essay/paper/assignment you wrote for another class (whether for me or another professor) and submitting it again in this class.

What Constitutes Cheating?

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another and/or having someone else take an exam for you;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper;
10. Using a translator (whether human or electronic) in this reading and writing course.

SPC Institutional Policies

Attendance: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus. When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college, or an official activity, the instructor may permit the student to make up work missed. **It is the student's responsibility to complete work missed** within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first-class meeting.

Students who enroll in a course but have “Never Attended” by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester may be administratively withdrawn from that course and receive a grade of “X” or “F” as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student’s responsibility to be aware of that policy.

It is the student’s responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

Academic Integrity: It is the aim of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present assignments that he or she has not honestly performed is regarded as a serious offense. The offender is liable to the consequences for cheating and plagiarism as described in the SPC catalog in sections, “Academic Integrity” and “Student Conduct.”

Campus Carry and South Plains College: Important Information: Texas SB 11 (Campus Concealed Carry) went into effect for community colleges on August 1, 2017.

Campus Resources:

Tutoring: Tutoring Services will be offering face-to-face tutoring one-on-one appointments, one-on-one live virtual sessions with SPC tutors, as well as using services from tutor.com. For additional questions regarding Tutoring Services or scheduling, please contact Ms. Dalila Gonzales at 806-716-2241 or at dgonzales@southplainscollege.edu.

Library Resources: Access electronic resources, chat with a librarian, get help with your citation, and find short videos to help you get started with using Library services. Visit <https://southplainscollege.libguides.com/> or contact the library at Levelland (806-716-2330 or library@southplainscollege.edu) or at Reese (806-716-4682 or referencelub@southplainscollege.edu).

Health & Wellness Center: The counselors at the Health & Wellness center can advise you confidentially. They can also help you access other resources on campus and in the

local community. You can schedule an appointment with a counselor by calling 716-2529.

Advising & Testing: Students may contact the advising and testing center for information regarding TSI or other tests required by programs at SPC and/or advising services.

Non-Discrimination Statement: South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Stan DeMerritt, Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

Students with Disabilities: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Title IX Pregnancy Accommodations: If you are pregnant, or have given birth within six months, under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations, you must submit a Title IX pregnancy accommodations request, along with specific medical information, to the Director of Health & Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health & Wellness at 806-716-2362 for assistance.

Diversity Statement: In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual

exchange, we will not only mirror society as it is but also model society as it should and can be.

Syllabus Statement

I reserve the right to amend, delete, add, and/or edit the above information, as well as dates/assignments as needed, to meet learning outcomes in the course.

The intention of the master syllabus is to provide an outline of the contents of this course, as specified by faculty of the Reading Department at South Plains College, regardless of who teaches the course, when it is taught or where it is taught. Faculty members teaching this course for South Plains College are expected to facilitate learning pursuant to the course objectives. However, instructors also are encouraged to cover additional topics of interest so long as those topics are relevant to the course's subject. The master syllabus is, therefore, prescriptive in nature but also allows for a diversity of individual approaches to course material.

TENTATIVE Schedule for READ0301/EDUC110 – Fall 2023 – Dr. Warnick*Schedule Subject to Change*

Please Note: I reserve the right to change/amend/delete/add/edit materials, assignments, assessments, and dates as necessary to meet the learning outcomes of the course. Please check Blackboard for an updated schedule.

This is a tentative course schedule and is subject to change at the discretion of the instructor.

Please note: **This is an OVERVIEW of the semester; this is NOT a complete homework schedule.**

Specific activities and homework assignments are in your weekly Modules in Blackboard.

You will be notified in class and/or via Blackboard of any changes. It is your responsibility to keep up with changes to the schedule and syllabus.

Week	Topic/Discussion/Activity	Due/ To Do: <i>Unless otherwise noted, assignments are due by 11:59pm on the date indicated below</i>
<u>Week 1</u> Aug 28-Sep 3** <i>Weekly folders open on Sunday!</i>	Welcome to the Class! I am glad you are here!! Getting Started in Class! Zoom in/Zoom out Strategy	Complete Week 1 Folder in Blackboard
<u>Week 2</u> Sep 4-10	Reading/Thinking Voice, Note-taking Strategies Style #1, Beginning Grammar	Complete Week 2 Folder in Blackboard ***Submit reading assignment by Sunday
<u>Week 3</u> Sep 11-17	Writing about Reading, Summarizing Information, Note-taking Strategies #2, Complete Sentences	Complete Week 3 Folder in Blackboard ***Submit reading assignment by Sunday
<u>Week 4</u> Sep 18-24	Inferences, College Success	Complete Week 4 Folder in Blackboard ***Submit reading assignment by Sunday
<u>Week 5</u> Sep 25-Oct 1	Written Reflection Week	Complete Week 5 Folder in Blackboard ***Written reflection #1 due by Sunday
<u>Week 6</u> Oct 2-8	Topics, Main Ideas, and Signal Words in Reading, Part I	Complete Week 6 Folder in Blackboard ***Submit reading assignment by Sunday
<u>Week 7</u> Oct 9-15	Topics, Main Ideas, and Signal Words in Reading, Part II	Complete Week 7 Folder in Blackboard ***Submit reading assignment by Sunday

<u>Week 8</u> Oct 16-22	Implied Main Idea Reflection #2 due	Complete Week 8 Folder in Blackboard ***Submit reading assignment by Sunday
<u>Week 9</u> Oct 23-29	Written Reflection Week/Solving an 80 year mystery!	Complete Week 9 Folder in Blackboard **Written reflection #2 due by Sunday
<u>Week 10</u> Oct 30-Nov 5	Introduction to Text Organization/Patterns, Part I	Complete Week 10 Folder in Blackboard ***Submit reading assignment by Sunday
<u>Week 11</u> Nov 6-12	Introduction to Text Organization/Patterns, Part II	Complete Week 11 Folder in Blackboard ***Submit reading assignment by Sunday
<u>Week 12</u> Nov 13-19	Library Session; Summarizing Literature, Research Tips	Complete Week 12 Folder in Blackboard ***Submit reading assignment by Sunday
<u>Week 13</u> Nov 20-21 **NO class on Thursday, November 23 - Thanksgiving Holiday	Library Session; Meetings w/Dr. W	Complete Week 13 Folder in Blackboard ***Submit reading assignment by Sunday ***Written Reflection #2 due by Tuesday
<u>Week 14</u> Nov 27-Dec 3	Exam Prep, Comparing Texts when Reading	Complete Week 14 Folder in Blackboard ***Submit reading assignment by Sunday
<u>Week 15</u> Dec 4-10	Synthesizing Sources/Nelson-Denny post-test	Complete Week 15 Folder in Blackboard ***Submit reading assignment by Sunday
<u>Week 16</u> Dec 11-14	Wrap-up/Work on Final Assessment	Complete Week 16 Folder in Blackboard ***Final exam/assessment due by Monday, December 11