



Class: ENGL 1301 Composition I

Instructor: Wendy Esch

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Office Hours:

Monday	Tuesday	Wednesday	Thursday	Friday
1:00 – 3:00 p.m.	1:00 – 3:00 p.m.	1:00 – 3:00 p.m.	1:00 -- 3:00 p.m.	By appt.

Course Description

This course is an intensive study and practice of the composition process from invention and researching to drafting, revising, and editing, both individually and collaboratively. The curriculum includes the teaching of effective rhetorical modes and audience, purpose, arrangement, style, and collateral readings. The instructional focus is on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

Core Curriculum Objectives

This course will address the following core curriculum competencies:

- **Communications skills**—to include effective written, oral, and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.

Student Learning Outcomes:

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Write essays that exhibit logic, unity, development, and coherence.
3. Develop ideas with appropriate support and attribution.
4. Write appropriately for audience and purpose.
5. Read, reflect, and respond critically to a variety of texts.
6. Use American English, emphasizing correct grammar, parallelism, punctuation, spelling, and mechanics, in language appropriate for academic essays.
7. Write a minimum of six 500-word essays.

Required Supplies

The following are the requirements for this course. You will need to purchase them immediately and consult them frequently as you complete coursework.

- Paper for notetaking
- Writing utensils
- **Face mask**

Ebook/Textbook Access

The textbook (ebook) required for this course will be provided to you in class.

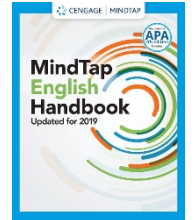
You DO NOT need to purchase a book/code from the bookstore.

MINDTAP ENGLISH HANDBOOK

How to access your Ebook and MindTap assignments/ Registration

The first time you click on a MindTap assignment in Blackboard, you will be required to register your account. I will walk you through the registration process during class.

You can also download the free [Cengage Mobile App](#) to get your eTextbook and study tools on your phone.



Inclusive Access:

- **Textbook:** The textbook and resources for this course are available in digital format through the Inclusive Access textbook program at South Plains College. That means the e-book edition of the textbook and/or all required resources are provided to students through Blackboard from the first day of class. The fee for the e-book/resources is the lowest price available from the publisher and bookstore and is included in the student tuition/fee payment. Therefore, students do not have to purchase a separate textbook or access card for this course.
- **E-book features:** Access to a cloud-based e-reader is provided by RedShelf via Blackboard. RedShelf e-book features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download up to 20% of the book for offline access. Visit <https://solve.redshelf.com/hc/en-us/requests/new> for e-book issues and support.
- **Opting out of Inclusive Access:** As long as they meet the opt-out deadline, students may choose not to participate in the Inclusive Access program if they have a textbook from another source. Students should check with the instructor for advice before deciding to opt out because Inclusive Access is the cheapest option for most students. Students should also find out whether course work is required in an online platform like *Mindtap* or *Connect*. If so, students who opt out would be required to purchase access to that platform in addition to acquiring the e-book on their own. To opt out of the Inclusive Access e-book/resources, students need to email tfewell4texasbookcompany@gmail.com before the census date. Students must include their first name, last name, student ID number, and the course they are opting out of in the email. Once students have been opted out of Inclusive Access, they will receive a confirmation email. Students who need assistance to opt out should contact the SPC Bookstore. **The Inclusive Access fee will be refunded to students who opt out before the census date for their term of enrollment. The census date for fall and spring is the twelfth class day. The census date for shorter terms varies between the second and third class day.**

Software Requirements

You are required to have access to the following technologies:

- High-speed Internet connection
- **Internet Browser:** Blackboard is designed to work best with the **Mozilla Firefox or Chrome** browser. Mac users may use either Firefox or Safari--both seem to work well with Blackboard.
- Your Blackboard account and Mindtap account are provided with this course.
- **You also have access to FREE Microsoft Office 365: Word and PowerPoint:**

- As a member of the SPC community, you have free access to Office 365.
- Office 365 provides online access to Microsoft Word, Microsoft Excel, Microsoft PowerPoint, and 1TB of free online storage with Microsoft OneDrive
- You can use Office 365 online or install it on your PC, Mac, or mobile device.
- To access Office 365, go to <https://www.office.com/GetOffice365> and click the link "Find out if You're Eligible."
- Complete the registration process with your SPC email address (your Blackboard username@southplainscollege.edu), create a new password, and wait for your online account to be provisioned. This process takes a few minutes the first time you log in.

Communication

To Contact Me:	Ways that I will contact you:
Email me at wesch@southplainscollege.edu .	<u>South Plains College email</u> -Plan to check it every day.
Send me a message with your cell phone in Remind.	Remind text alerts-(We will sign up in class.)
Call my office at 806-716-2446 & leave a message.	<u>Announcements</u> in your Blackboard class.
Drop by during my office hours.	I return emails, texts, and calls within 24 hours.

Attendance and Participation Policy

- To be successful in this course, you must attend consistently and punctually and participate fully. Your attendance and participation grade is worth 5% of your final grade.
- Students who are extremely late, absent, or leave early will receive 0 participation points for that day. Additionally, students who are unable to participate in discussion when called upon will receive 0 participation points for that day.
- Students who accumulate four absences and are not passing the class with a 60 or higher may be dropped from the class. Two tardies will equal one absence. Leaving class early will count as a tardy.
- Be advised – I will accept late work for a week past the due date, but there will be a deduction associated with all late assignments. If you are absent, you must complete the assigned work by the indicated due date to receive full credit. Please note that the Small Group Workshop and Peer Editing are activity assignments that will not be accepted late.
- If a person believes he/she has been exposed to COVID-19 or tests positive, they will report to their Instructor and Health Services, DeEtte Edens, BSN, RN at 806-716-2376 OR <mailto:dedens@southplainscollege.edu> for quarantine guidance.
- Please notify me when you are going to be out of town for a school-sponsored event. I will let you work ahead so that you don't miss any deadlines.

Grading Policy

Final grades will be assigned based on the following percentages:

Essay Assignments	
Essay	40%
Essay Work	15%
MindTap & Daily Work	30%
Journal	10%
Attendance	5%
Total	100%

GRADE TOTAL

A (Superior):	90-100
B (Good):	80-89
C (Acceptable):	70-79
D (Poor):	60-69
F (Unacceptable):	0-59

OPTIONAL EXTRA CREDIT: Earn extra points by completing extra-credit assignments.

It is up to you to monitor your average and course progress. If you feel that you need to discuss your course progress with me, it is your responsibility to contact me to meet. You can find your current average via the 'My Grades' link in Blackboard.

Reading Assignments and Video Lectures

Mandatory, assigned reading is required for this course; you may also be required to watch recorded video lectures. Reading and video lecture assignments can be found on the course calendar in Blackboard.

Announcements

Any information sent-out via announcements in emails, via REMIND, or posted as an announcement on the course website is important and is, accordingly, an extension of assignment requirements and syllabus policies. Students must read all announcements and will be held responsible for any information posted in the announcements.

Essays

You will be required to submit three rough drafts and three final essays. There will be several steps to complete for each paper. The first step is the completion of a rough draft. The second is participation in a revision workshop. The third is the submission of a revised final draft of your essay. If you do not submit a rough draft on the due date by your workshop week, you will not be allowed to participate, which will result in a zero for the grade. Due dates can be found on the course calendar, and specific assignment details can be found in the module folders in Blackboard.

MindTap / Daily Coursework

Throughout the semester, you will be required to complete several online MindTap exercises, quizzes, and daily assignments. Availability and due dates are available on the course calendar. In addition to covering the content presented in the assigned chapters, MindTap exercises will help you review your grammar and help you think about the writing process. When averaged together, these assignments are worth 30% of your final grade, so completing your daily assignments is crucial.

Journals

You will be required to complete journal entries in Blackboard over an array of topics. This assignment helps hone your writing skills and creativity. Entries will be graded on participation, interest, and length rather than

grammar. When averaged together, these assignments are worth 10% of your final grade, so completing these fun assignments can benefit your overall average.

Grading Time Frames

I grade all work as efficiently and quickly as possible. When your assignments are evaluated, you will have them back; please do not inquire as to whether or not your papers are graded.

In-Class Computer, Cell Phone, Headphones, Ear Buds, and Tablets

Creating an environment free of distractions for all students is essential for the learning process. I ask you to respect your classmates and me by observing the following policies regarding electronic devices:

1. Keep cell phones on silent mode or powered off (not on vibrate mode*) and stored out of your sight during class. Texting or other use of cell phones is not allowed in class. If you are always on your phone during class, I will ask you to leave the classroom for the day, and you will be counted absent
2. Wearing headphones and earbuds is not permitted during lecture time but is allowed on lab writing days.
3. Personal laptops and tablets can be used during writing/lab days.

Due Dates

Due dates are posted on the course calendar and are firm. Any written assignment submitted past the due date will receive an automatic deduction in points after the first 24 hours. Late assignments must be turned in within seven days of the due date to receive partial credit. After seven days, your papers will not be accepted, and you will receive a zero for the assignment. If there are excusable circumstances which might justify an extension on the task, arrangements must be made with your Instructor.

Please turn your work in on time, so your overall grade does not suffer from late deductions.

*Weekly due times are Monday **at Noon** on the date listed on the calendar.*

Although I may post reminders about assignment due dates, it is ultimately your responsibility to keep up with these dates on your syllabus calendar.

Assignment Submission

I cannot accept any assignment via email, for any reason. All files must be submitted via the assignment tool in the Blackboard modules.

As an online student, you assume responsibility for your technology. I suggest three things:

1. Have a backup plan in place from day one, just in case your technology fails.
2. After submitting an assignment, return to the assignment submission before the due date or check your SPC email for submission acknowledgment to verify it's been submitted correctly. If it's not submitted properly by the due date, you will not receive credit for it, regardless of whether you thought the paper had been sent.
3. Don't wait until the last minute to submit assignments. If you have trouble, but no one is available to help you, you will incur the late deduction associated with late assignments.
4. Additionally, all files must be submitted as .docx documents (Microsoft Word). Other file formats such as .gdoc, .pages, .odt, .rtf, or .txt files will not work with Turnitin. **If you are writing your essay on**

Google Docs, you will need to download the paper to your computer in Microsoft Word format before submitting it to Turnitin.

Please contact the Computer Help Desk at (806)716-2600 or Blackboard Help at (806)716-2180 with any problems related to technology. Remember, you are responsible for making sure your work has been submitted properly.

Style Guide

We will use the MLA formatting and documentation in this course. Specific rules regarding this style guide can be found in Blackboard. All documents you submit should be formatted using MLA standards, and all citations you write, whether in-text or on a References page, should follow MLA guidelines for citation.

Academic Integrity

"Offering the work of another as one's own, without proper acknowledgment, is plagiarism" and will not be tolerated (*General Catalog* 23). Furthermore, cheating will not be tolerated (see *General Catalog* 23). You must do your own work on paragraphs and homework. Submitting portions of or complete papers downloaded from the internet, for example, is plagiarism. Allowing someone else to revise your writing is plagiarism. Submitting a paper written for another class is cheating. Depending on the nature and the severity of the problem, a student who cheats or plagiarizes may receive penalties ranging from a zero for the assignment to an "F" in the course. Extreme cases may result in disciplinary action up to and including expulsion from South Plains College.

****Do not, under any circumstances, turn in another student's work as your own. Do not, under any circumstances, give your work to anyone else to turn in as their own. Do not copy and paste from the Internet. All of these situations are representative of academic dishonesty and will be treated as such.****

Disclaimer: Because we will use Blackboard to conduct a portion of this class, please note that the materials you may be accessing in chat rooms, bulletin boards, or unofficial web pages are not officially sponsored by South Plains College. The United States Constitution's rights of free speech apply to all members of our community regardless of the medium used. We disclaim all liability for data, information, or opinions expressed in these forums.

Note to Students with Disabilities

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. Following federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2529.

If you have a disability-related need for reasonable academic adjustments in this course, make an appointment with me ASAP to privately discuss your specific accommodations. If you need immediate accommodations or physical access, please arrange to meet with the Disability Services Office before the next class meeting.

Diversity Statement

In this course, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the

larger world, and ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is but also model society as it should be and can be.

Online Tutors Available

Tutors are available to SPC students for FREE! We look forward to helping you succeed in your classes. To schedule a tutoring session, go to the website:

<http://www.southplainscollege.edu/exploreprograms/artsandsciences/teacheredtutoring.php>

and select the campus you would like to go to for tutoring or "Live Virtual Tutoring" for live online tutoring with a SPC tutor, then follow the link to the booking page.

Writing Center - CM112

We have free writing help on each campus in our Writing Centers. The Levelland campus Writing Center is housed in the Communication building Room CM112. Because this is a writing class, I highly recommend taking advantage of the free tutoring available here. The tutors are only available during select times throughout the day, so be sure to run by there to check the schedule. The Writing Center is also equipped with computers and a printer if you need to print out an assignment. It also houses cozy couches if you have a few minutes between classes to relax.

Basic Needs

Students who face challenges securing their food and believe this may affect their performance in the course are urged to contact the SPC Food Pantry (806-716-2236, PE Complex) for support. Furthermore, please notify the professor if you are comfortable doing so. Your first step will enable her to provide any resources that she may possess.

Student Code of Conduct

Any successful learning experience requires mutual respect on the part of the student and the Instructor. Neither the Instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. **Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.**

Since you are college students, I expect you to conduct yourselves professionally:

1. Show respect—for yourself, your classmates, and for me.
2. **If you are late to class, tell me at the end of class that you were late, or you will remain marked absent.**
3. Bring your supplies to class daily.
4. Try to take care of personal needs before and after class.
5. Avoid using tobacco in class.
6. Avoid profanity.
7. Disruptive/Offensive/Threatening/Abusive Behavior—You will be asked to stop or leave the classroom and may be dropped from the course.
8. Treat the computers with respect by not marking on the equipment (monitors, keyboards, etc.) and not changing the default settings. Accessing the internet, email, computer games, etc. during class is not permitted unless I have directed you to do so. Do not download programs or apps to computers. Accessing pornographic sites is not allowed.

*Students who do not comply with the above will be dropped from the course.

Pregnancy Accommodations Statement

If you are pregnant or have given birth within six months, under Title IX, you have a right to reasonable accommodations to help continue your education. To activate accommodations, you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, a notification will be sent to the student and instructors. It is the student's responsibility to work with the Instructor to arrange accommodations. Contact Crystal Gilster, Director of Health and Wellness at 806-716-2362 or email cgilster@southplainscollege.edu for assistance.

Please Note: The Instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester. Continued enrollment by the student in the course indicates that the student agrees and will abide by all policies outlined in this syllabus by the Instructor.

Class Schedule – ENGL 1301 Spring 2021

This schedule serves to outline the material/subject matter we will cover in class. All major assignments will be accompanied by instructions detailing specific requirements and due dates via your Instructor and/or Blackboard.

Any written assignment submitted past the due date will receive an automatic deduction in points after the first 24 hours. Late assignments must be turned in within seven days of the due date to receive partial credit. Assignments submitted more than 7 days past the deadline may receive a zero for the assignment unless there are excusable circumstances which might justify an extension on the assignment, arrangements must be made with your Instructor.

Please note that if there are readings or assignments due *on* a specific date, you need to be working on them and have them completed *before* they are due on the schedule. You are responsible for all outside work and assignment submission.

All MindTap assignments are to be completed by due dates, as indicated by the schedule. The weekly in-class and outside-of-class assignments listed in the schedule will be due the following week on Monday by noon.

ENGL 1301 Course Schedule Overview

<u>Week</u>	<u>IN CLASS</u>	<u>OUTSIDE OF CLASS</u> <u>(In Blackboard)</u>
<u>Week 1 -</u> <u>Welcome</u>	<ul style="list-style-type: none">Review the Syllabus and Calendar	
<u>Week 2-</u> <u>Underlined</u> <u>Assignments</u> <u>for this week</u> <u>are due next</u> <u>Mon. Feb 1st</u> <u>by noon</u>	<ul style="list-style-type: none">Sign up for Mindtap<u>Introduce Journaling</u><i>Plagiarism Lecture</i><u>Plagiarism Worksheet</u>	<ul style="list-style-type: none"><u>Mindtap Welcome Video– Student to Student:</u> <u>Tips on Using MindTap</u>

<p>Week 3 – <u>Underlined</u> Assignments for this week are due next Mon. Feb 8th by noon</p>	<ul style="list-style-type: none"> • <u>Journal entry</u> • <i>Essay 1 - Descriptive Essay Lecture</i> • <u>Diagram Worksheet</u> • <u>Select an Essay 1 topic from your packet and then submit it to the Blackboard link.</u> • Begin brainstorming/writing Essay 1 Rough Draft. 	<ul style="list-style-type: none"> • Select/Submit Essay 1 Topic. • Begin brainstorming/writing Essay 1 Rough Draft. • Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Problem Set on Planning</u> ○ <u>Organizing Your Essay</u> ○ <u>Writing Thesis Statements</u>
<p>Week 4 – <u>Underlined</u> Assignments for this week are due next Mon. Feb 15th by noon</p>	<ul style="list-style-type: none"> • <u>Journal entry</u> • Lab - Work on Essay 1 Rough Draft • <u>Complete and Submit Essay 1 Rough Draft in Blackboard.</u> 	<ul style="list-style-type: none"> • Complete and submit Essay 1 Rough Draft. • Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Developing a Subject into a Thesis</u> ○ <u>Writing Introductions and Conclusions</u> ○ <u>Problem Set on Drafting</u>
<p>Week 5 – <u>Underlined</u> Assignments for this week are due next Mon. Feb 22nd by noon</p>	<ul style="list-style-type: none"> • <u>Journal entry</u> • <u>Complete Essay 1 Peer Workshop</u> • Make revisions to your own Essay 1 Rough Draft after Workshop. 	<ul style="list-style-type: none"> • Complete Essay 1 Peer Workshop • Revise your own Essay 1 Rough Draft after Workshop. • Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Problem Set on Revising</u> ○ <u>Problem Set on Paragraphs</u>
<p>Week 6 – <u>Underlined</u> Assignments for this week are due next Mon. Mar 1st by noon</p>	<ul style="list-style-type: none"> • <u>Journal entry</u> • <i>Essay 2 - Argument Essay</i> • <u>Revise and Submit Essay 1 Final Draft in Blackboard.</u> • <u>Select and Submit Essay 2 Topic in Blackboard.</u> 	<ul style="list-style-type: none"> • Revise and submit Essay 1. • Select/Submit Essay 2 Topic. • Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Writing Unified Paragraphs</u> ○ <u>Revising Sentence Fragments</u> ○ <u>Revising Run-ons & Comma Splices</u>
<p>Week 7 – <u>Underlined</u> Assignments for this week are due next Mon. Mar 8th by noon</p>	<ul style="list-style-type: none"> • <u>Journal entry</u> • <i>Essay 2 - Library Database Lecture</i> • Begin creating Works Cited page – (3 sources required) • Begin Essay 2 brainstorming/researching sources / writing essay. 	<ul style="list-style-type: none"> • Continue work on Essay 2 Works Cited page. • Continue Essay 2 brainstorming/researching sources / writing essay. • Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Developing an Argument</u> ○ <u>Using Research in Argument</u> ○ <u>Problem Set on Finding and Evaluating Sources</u>

<p><u>Week 8 –</u> <u>Underlined</u> <u>Assignments</u> <u>for this week</u> <u>are due next</u> <u>Mon. Mar 15th</u> <u>by noon</u></p>	<ul style="list-style-type: none"> • <u>Journal entry</u> • <i>Works Cited Overview Lecture</i> • <u>Complete and Submit Works Cited page</u> • Lab Day- Continue work on Essay 2 Works Cited and Rough Draft. 	<ul style="list-style-type: none"> • Complete and submit Works Cited page. • Continue Essay 2 brainstorming/researching sources / writing essay.
<p><u>Week 9</u></p>	<ul style="list-style-type: none"> • SPRING BREAK Mar 15-19 	<ul style="list-style-type: none"> • SPRING BREAK
<p><u>Week 10 –</u> <u>Underlined</u> <u>Assignments</u> <u>for this week</u> <u>are due next</u> <u>Mon. Mar 29th</u> <u>by noon</u></p>	<ul style="list-style-type: none"> • <u>Journal entry</u> • <u>Complete and Submit Essay 2 Rough Draft in Blackboard.</u> • Lab - Work on Essay 2 Rough Draft. 	<ul style="list-style-type: none"> • Complete and submit Essay 2 Rough Draft. • Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Problem Set on Taking Notes and Avoiding Plagiarism</u> ○ <u>Problem Set on Organizing & Writing Research</u> ○ <u>Problem Set on Quotation Marks</u>
<p><u>Week 11—</u> <u>Underlined</u> <u>Assignments</u> <u>for this week</u> <u>are due next</u> <u>Mon. Apr 5th</u> <u>by noon</u></p>	<ul style="list-style-type: none"> • <u>Complete Essay 2 Peer Workshop</u> • Revise your own Essay 2 Rough Draft after Workshop. 	<ul style="list-style-type: none"> • Complete Essay 2 Peer Workshop • Revise your own Essay 2 Rough Draft after Workshop. • Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Embedding Quotations in Your Sentences</u> ○ <u>Introducing Quotations with Signal Phrases</u>
<p><u>Week 12—</u> <u>Underlined</u> <u>Assignments</u> <u>for this week</u> <u>are due next</u> <u>Mon. Apr 12th</u> <u>by noon</u></p>	<ul style="list-style-type: none"> • <u>Journal entry</u> • <i>Essay 3 - Compare/Contrast Essay Lecture</i> • <u>Revise and Submit Essay 2 Final Draft in Blackboard.</u> • <u>Select and Submit Essay 3 Topic in Blackboard.</u> 	<ul style="list-style-type: none"> • Revise and submit Essay 2 Final Draft. • Select/Submit Essay 3 Topic. • Begin brainstorming on Essay 3 Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Citing Quotations</u> ○ <u>Problem Set on MLA Style</u>
<p><u>Week 13 –</u> <u>Underlined</u> <u>Assignments</u> <u>for this week</u> <u>are due next</u></p>	<ul style="list-style-type: none"> • <u>Journal entry</u> • Lab Day - Continue work on Essay 3 • <u>Complete and Submit Essay 3 Rough Draft in Blackboard.</u> 	<ul style="list-style-type: none"> • Complete and submit Essay 3 Rough Draft. • Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Writing Coherent Paragraphs</u>

Mon. Apr 19th by noon		<ul style="list-style-type: none"> ○ <u>Making Subjects and Verbs Agree</u>
Week 14 Underlined Assignments for this week are due next Mon. Apr 26th by noon	<ul style="list-style-type: none"> ● <u>Complete Essay 3 Peer Workshop</u> ● Revise your own Essay 3 Rough Draft after Workshop. 	<ul style="list-style-type: none"> ● Complete Essay 3 Peer Workshop ● Revise your own Essay 3 Rough Draft after Workshop. ● Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ Understanding Sound-Alike and Look-Alike Words ○ Using Commas
Week 15 – Underlined Assignments for this week are due next Mon. May 3rd by noon	<ul style="list-style-type: none"> ● <u>Revise and Submit Essay 3 Final Draft in Blackboard</u> 	<ul style="list-style-type: none"> ● Revise your own Essay 3 Rough Draft after Workshop. ● Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Problem Set on Sentence Variety</u> ○ <u>Problem Set on Diction</u>
Week 16— Underlined Assignments for this week are due next Mon. May 10th by noon	<ul style="list-style-type: none"> ● <u>Final Assignment</u> 	<ul style="list-style-type: none"> ● Complete the following assignments in Mindtap: <ul style="list-style-type: none"> ○ <u>Problem Set on Commas</u> ○ <u>Varying Sentence Structure</u>
Week 17	<ul style="list-style-type: none"> ● Finals Week 	<ul style="list-style-type: none"> ● Finals Week

Please note: There will be in-class daily assignments. If you miss class, check Blackboard or with me for missed assignments.

ESSAY MODULE SCHEDULE

Module 1- Descriptive Essay

Mindtap Assignments - Module 1

Complete the following Mindtap assignments by clicking on the Mindtap menu in Blackboard and then selecting the correct weekly folder. See the schedule above for individual due dates.

Problem Set on Planning	Problem Set on Revising
Organizing Your Essay	Problem Set on Paragraphs
Writing Thesis Statements	Writing Unified Paragraphs
Developing a Subject into a Thesis	Revising Sentence Fragments
Writing Introductions and Conclusions	Revising Run-ons & Comma Splices
Problem Set on Drafting	
Module 1 Mindtap Assignments Due -	See the weekly schedule provided above.

Essay Assignment Schedule for Module 1

All Essay related assignments will be submitted in Blackboard by clicking on the Essay menu and then selecting the Essay 1 folder.

Essay 1 Topic Submission	Feb 8 th
Essay Lab Days	Week 4
Essay 1 Descriptive Rough Draft	Feb 15 th
Essay 1 Revision Workshop	Feb 22 nd
<i>Essay 1 Final Draft</i>	Mar 1st

Module 2 – Argumentative Essay

Mindtap Assignments - Module 2

Complete the following Mindtap assignments by clicking on the Mindtap menu in Blackboard and then selecting the weekly folder. See the schedule above for individual due dates.

Developing an Argument	Problem Set on Quotation Marks
Using Research in Argument	Embedding Quotations in Your Sentences
Problem Set on Finding and Evaluating Sources	Introducing Quotations with Signal Phrases
Problem Set on Taking Notes and Avoiding Plagiarism	Citing Quotations
Problem Set on Organizing & Writing Research	Problem Set on MLA Style
Module 1 Mindtap Assignments Due -	See the weekly schedule provided above.

Essay Assignment Schedule for Module 2

All Essay related assignments will be submitted in Blackboard by clicking on the Essay menu and then selecting the Essay 2 folder.

Essay 2 Topic Submission	Mar 1 st
Essay Lab	Week 8 - 10
Works Cited	Mar 15 th
Essay 2 Argument Rough Draft	Mar 29 th
Essay 2 Revision Workshop	Apr 5 th
<i>Essay 2 Final Draft</i>	Apr 12th

Module 3 – Compare/Contrast Essay

Mindtap Assignments - Module 3

Complete the following Mindtap assignments by clicking on the Mindtap menu in Blackboard and then selecting the weekly folder. See the schedule above for individual due dates.

Writing Coherent Paragraphs	Problem Set on Sentence Variety
Making Subjects and Verbs Agree	Problem Set on Diction
Understanding Sound-Alike and Look-Alike Words	Problem Set on Commas
Using Commas	Varying Sentence Structure
Module 3 Mindtap Assignments Due	See the weekly schedule provided above.

Essay Assignment Schedule for Module 3

All Essay related assignments will be submitted in Blackboard by clicking on the Essay menu and then selecting the Essay 3 folder.

Essay 3 Topic Submission	Apr 12 th
Essay Lab	Week 13
Essay 3 Comparison - Contrast Rough Draft	Apr 19 th
Revision Workshop	Apr 26 th
<i>Essay 3 Final Draft</i>	May 3rd

Final Exam.....FINAL EXAM WEEK -- MAY 10 – 13
Graduation Ceremony May 14