

# English 1301

## COURSE SYLLABUS Spring, 2019

COURSE TITLE: Composition I ENGL 1301 – 020  
INSTRUCTOR: Joseph Fly E-MAIL: jfly@southplainscollege.edu  
OFFICE: # 313 - B PHONE: (806) 716- 4634  
OFFICE HOURS: MW: 8:30 - 9:30 & 2:15 – 3:00 TTh: 8:30 - 9:30 Fri: 8:30 – 11:00

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### I. GENERAL COURSE INFORMATION:

COURSE DESCRIPTION: ENGL 1301 (3:3:0) Composition I. This course includes a grammar review and a study of the principles of good writing, methods of paragraph and theme development, frequent essays, and collateral readings in literature and the other humanities.

GOAL OF THE COURSE: The goal of this course is to help students understand and apply the standards of correctness in formal thought and the written English language. English 1301 will help students to think well by teaching them to read and write well through its focus on the writing process, on the use of appropriate grammar and diction, on the use of logic, and on the different methods of essay development. Students will also learn to read more critically, another important component of this course, with essays from all areas of the humanities being included.

### II. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS:

TEXTS: *College Writing Skills with Readings*, 9<sup>th</sup> ed. – Langan, McGraw- Hill

COURSE ATTENDANCE: Punctual and regular class attendance is required of all students attending South Plains College. Students are responsible for all class work covered during absences. Any student who misses two consecutive weeks, or has six total absences, will be dropped from the class. Anytime absences become excessive, and, in the instructor's opinion, minimum course objectives cannot be met, students may be dropped. (*SPC General Catalog*) **Six (6)** absences is the maximum allowed. However, students whose absenteeism becomes excessive should not count on the instructor to initiate the drop process. Two (2) tardies equal one absence. Tardies may be counted as absences if they are prolonged or excessive. Since extensive class time is devoted to in-class assignments, students not working on class assignments may be counted absent.

ACADEMIC INTEGRITY: The guidelines for academic integrity set forth in the current South Plains College catalog will be followed, but perhaps one specific category should be addressed here: plagiarism and cheating. According to the SPC catalog, "Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length as well as to final examinations, to daily reports and to term papers." Failure to comply with this policy will result in a **zero (0)** for the assignment and can result in an "F" for the course. Students should remember that in college, cheating and plagiarism are taken very seriously.

GRADING POLICY: Final course grades will be calculated using the following percentages:

- |                       |     |
|-----------------------|-----|
| • 5 Essays @ 10% each | 50% |
| • The Work book       | 20% |
| • Mid-Term Exam       | 10% |
| • Final Exam          | 20% |

GRADING SCALE:

100-90=A	Superior
89-80=B	Good
79-70=C	Average
69-60=D	Poor
below 60=F	Unacceptable

GRADING STANDARDS: Individual assignments have specific grading criteria, but this list outlines the basic grading standards.

- **Mechanics** - All assignments should follow the conventions of standard, written English, with emphases on grammar, spelling, punctuation and capitalization
- **Structure** - All papers should follow basic essay structure with an effective thesis, appropriate topic sentences and solid, academic research.
- **Content** - Papers are evaluated on how effectively ideas are communicated.
- **On topic** - All papers must clearly follow the assigned topic. Papers which are off topic receive no credit (0).

POLICY ON LATE WORK: All assignments must be completed and turned in no later than the assigned due date.

~ Remember - Late Work Is Not Accepted (LWINA)

#### STUDENT RESPONSIBILITIES

1. Attend class and be aware of announcements made in class.
2. Inform instructor of late arrival immediately after class.
3. Complete homework early enough to seek help if needed.
4. Be familiar with information in the syllabus, especially attendance, grading, and test policies.
5. Take care of personal needs before and after class.
6. Keep all electronic devices (cell phones, MP3 players, etc.) in mute or off mode, and out of sight. **TEXTING DURING CLASS IS ESPECIALLY PROHIBITED.**
7. Students are expected to assist in maintaining a classroom environment which is conducive to learning. Inappropriate behavior, including but not limited to any form of distracting or offensive behavior in the classroom shall result in, minimally, a request to leave class, or may be dropped from the class.
8. All written assignments must clearly follow the assigned topic.

### III. COURSE OBJECTIVES

By the end of English 1301, the student should have written a minimum of five, 500-word essays that reflect the ability:

- ✓ To understand writing as a process: that is, writing conceived as a connected and interactive process which includes pre-writing, writing and revision;
- ✓ To apply the principles of writing as a process and the analysis of audience and purpose to writing assignments;
- ✓ To write an essay that follows the principles of unity and coherence and that is appropriately developed to prove a thesis by means of narration, description, illustration, definition, process analysis, cause and effect, comparison / contrast, classification and division, argumentation, and / or persuasion;
- ✓ To write an essay which follows the conventions of standard written English, the criteria for standard written English being those described in the current required handbook;
- ✓ To understand and apply basic principles of critical thinking in the development of exposition and argument.

#### CORE OBJECTIVES:

- **Communications skills**—to include effective written, oral and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.

ADA STATEMENT: “Students with disabilities, including but not limited to physical, psychiatric or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services Coordinator. For more information, visit the Special Services Office at the Reese Center, Bldg 8, 806-716-4606, or Levelland (Student Services Building) 806-716-2577.”

**TEXAS LICENSE TO CARRY POLICY AT SOUTH PLAINS COLLEGE**

*<http://www.southplainscollege.edu/campuscarry.php>*

*English 1301      Spring, 2019*  
**COURSE CALENDAR**

DATE	ASSIGNMENT	PAGE
<b>Mon. Jan. 14<sup>th</sup></b>	Introduction to the course Composition Terms Essay Format	ppt
<b>Wed. Jan. 16<sup>th</sup></b>	Introduction to Writing The Workbook The Narration Essay Narration Essay Assignment Sheet	1-21 handout 201-221
<b>Mon. Jan. 21<sup>st</sup></b>	<i>College Holiday – no classes</i>	
<b>Wed. Jan. 23<sup>rd</sup></b>	Introduction to Essay Development The Writing Process Idea Generation Techniques ( <i>IGT's</i> )	174-181 22-48 & ppt
<b>Mon. Jan. 28<sup>th</sup></b>	Big Three Grammar Review Introductions, Conclusions & Titles Punctuating Titles	ppt ppt
<b>Wed. Jan. 30<sup>th</sup></b>	Editing vs. Revision Topic Sentence Exercise The First and Second Steps in Essay Writing	50-82
<b>Mon. Feb. 4<sup>th</sup></b>	The Third Step in Essay Writing Diction Description Essays <b>Narration Essay Due</b>	83-109 ppt 182-202
<b>Wed. Feb. 6<sup>th</sup></b>	The Fourth Step in Essay Writing Commonly Confused Words Slang, Jargon, Clichés & Idioms	110-143 ppt
<b>Mon. Feb. 11<sup>th</sup></b>	Definition Essay Types of Order Topic Sentence exercise	304-324
<b>Wed. Feb. 13<sup>th</sup></b>	Subordination & Coordination Common Thesis Errors Adjectives and Adverbs	ppt ppt 507-512

<b>Mon. Feb. 18<sup>th</sup></b>	Cause & Effect Division – Classification	260-279 325-342
<b>Wed. Feb. 20<sup>th</sup></b>	Exemplification Division - Classification	222-241 325-342
<b>Mon. Feb. 25<sup>th</sup></b>	Description Essay Review <b>Description Paper due</b>	
<b>Wed. Feb. 27<sup>th</sup></b>	Comparison/Contrast Essays C/C Essay Assignment Sheet	371-377
<b>Mon. March 4<sup>th</sup></b>	Middle of the semester Review for the mid-term	ppt
<b>Wed. March 6<sup>th</sup></b>	<b>Mid-term Exam</b>	
<b>March 11<sup>th</sup> – 15<sup>th</sup></b>	<i>Spring Break! No classes</i>	
<b>Mon. March 18<sup>th</sup></b>	The Definition Essay The Process Essay	304-324 242-259
<b>Wed. March 20<sup>th</sup></b>	Parts of Speech Prepositional Phrases	ppt ppt
<b>Mon. March 25<sup>th</sup></b>	C / C Peer Review Other Punctuation Marks <b>Comparison/Contrast Essay Due</b>	564-569
<b>Wed. March 27<sup>th</sup></b>	Persuasive Essay Assignment Sheet Pronoun Reference Errors Ethos, Pathos, Logos	ppt ppt
<b>Mon. April 1<sup>st</sup></b>	Bases for Evaluating Essays Types of Fallacies Balanced Sentences CASQ	144-172 ppt ppt
<b>Wed. April 3<sup>rd</sup></b>	Four Bases for Evaluating Essays Faulty Parallelism Peer review - persuasion	

<b>Mon. April 8<sup>th</sup></b>	<b>First Persuasive Essay – Due</b>	
<b>Wed. April 10<sup>th</sup></b>	Proofreading practice Effective Word Choice Argumentation	585-591 343-362
<b>Mon. April 15<sup>th</sup></b>	Pronoun Types Pronoun Agreement, Reference and Point of View Tense shifts	500-512 ppt
<b>Wed. April 17<sup>th</sup></b>	Outlining Modifiers Ethos, Logs and Pathos	ppt 513-519 ppt
<b>Mon. April 22<sup>nd</sup></b>	<i>College holiday -- No classes</i>	
<b>Wed. April 24<sup>th</sup></b>	Writing a Research Paper <b>Second Persuasive Essay due</b>	413-429
<b>Mon. April 29<sup>th</sup></b>	ENGL 1302 Preview <b>WORKBOOKS DUE</b>	
<b>Wed. May 1<sup>st</sup></b>	Writing a Resume and Cover Letter Using the Internet & Library Review for the Final Exam	
<b>May 6<sup>th</sup> – 10<sup>th</sup></b>	<b>FINAL EXAM (tba)</b>	